Pre-Check Guide

9:15 ARRIVAL PLEASE
THERE IS A VIDEO TO BE PLAYED RIGHT AFTER SHARE THE LOVE IN HOUSE & STREAM**

Immediate Checks on Stream Computer
1. Set up the main camera and make sure to brighten it between 1.8-2.5 depending on the room. Don't make it too bright where it washes out the background.

2. Check and make sure all cameras are working and not out of position. I have changed camera positioning to the following:
#1-Main Cam
#2: Front Audience shot point left
#3: Back Audience shot pointing right
#4: Back Audience shot pastor side pointing left
WAIT FOR PASTOR'S APPROVAL FOR AUDIENCE SHOTS**

3. Check and make sure the countdown, all slides, all lower thirds, & the net promo video is there.
****If not there, they are all listed in the countdown and slides folder in documents****

4. Check and make sure the audio is reading line codec in obs. To do this go to settings on the right, then click audio on the left, and finally make sure Mic/Auxiliary Audio reads line codec.

5. Make sure the stream is set up correctly via the stream guide

Immediate Checks on In House Presentation Computer
1. Make sure the video psalm presentation, countdown, all slides, & and if applicable additional videos are there.
****If not there, they are all listed in the countdown and slides folder in documents! There should also be a shortcut on desktop****

2. (If applicable) Test video audio with Norman, work with him to connect. Remember for both countdown **and ANY** videos we must **DUPLICATE THE SCREEN** by clicking the window key and P and for video psalm we must **EXTEND THE SCREEN** by clicking window key and P.